

NATIONWIDE
NATIONAL GUARD OF ARIZONA
HUMAN RESOURCE OFFICE
5636 E. McDowell Road, Bldg M5710, Phoenix, AZ 85008-3495
PHONE (602) 629-4800; DSN 853-4800
WEBSITE: <http://dema.az.gov/>

TITLE 32 EXCEPTED
TECHNICIAN VACANCY ANNOUNCEMENT

NATIONAL GUARD MEMBERSHIP IS REQUIRED: This is an excepted service position that requires membership in a compatible military assignment in the National Guard. Selectee will be **required to wear the military uniform.**

ANNOUNCEMENT NUMBER: 20-226T OPENING DATE: 28-May-20 CLOSING DATE: 18-Jun-20

POSITION TITLE, SERIES, GRADE, AND POSITION NUMBER:

Telecommunications Specialist, GS-0391-09, E-4/SPC - E-8/MSG, W-1/WO1 - W-3/CW3, PARA/LN: 1224-015

APPOINTMENT FACTORS: OFFICER ☐ WARRANT OFFICER ☒ ENLISTED ☒

KNOWN PROMOTION POTENTIAL: NONE

SALARY RANGE:

\$54,807.00-\$71,250.00 PA

SUPERVISORY ☐ MANAGERIAL ☐

NON-SUPERVISORY/NON-MANAGERIAL ☒

LOCATION OF POSITION:

Information Management Office, G-6, Phoenix, Arizona

APPLICATIONS MUST BE MAILED OR HAND CARRIED TO: Human Resources Office, 5636 E. McDowell Road, Bldg M5710, Phoenix, AZ 85008-3495. Applications must be received by close of business (1530 MST) on the closing date shown above or if mailed postmarked no later than the closing date. The Human Resources Office will not accept applications that are mailed at government expense, exceptions to hard-copy delivery may be considered on case-by-case basis. Please contact 602-629-4826/4834 for consideration. Faxed applications will not be accepted.

AREA OF CONSIDERATION:

This position is in the Federal/Excepted Civil Service and is **open to current members and those eligible for membership in the Arizona Army National Guard.** Individual selected will receive **an Indefinite Appointment** and may be converted to permanent based on availability of funds or position no longer being encumbered. Acceptance of a Federal Excepted technician position of over 179 days in length will cause termination from the Selected Reserve Incentive Program (BONUS). Individual selected will require a military medical records screening if applicable, to be completed prior to appointment, and/or may be required to take a pre-employment medical screening examination dependent on the position type and military medical records screening results.

INSTRUCTIONS FOR APPLYING: Individuals applying for vacancies with the Arizona National Guard may submit Optional Form 612 (Optional Application for Federal Employment), or a Resume. Application documents must contain the Announcement Number, Title and Grade(s) of the job being applied for. Personal information must include full name and address (including ZIP Code), Day and evening phone numbers (with area code). Work experience information should be limited to either paid or nonpaid experience directly related to the position that the individual is applying for and must include: Job Title, Duties and accomplishments, Employers name and address, Supervisors name and phone number, starting and ending dates, hours per week and salary.

Applicants **MUST** submit a completed AZNG Form 335-2-R (Knowledge, Skill and Ability Supplement) or a separate document explaining how they meet each Knowledge, Skill and Ability listed below and a Resume or the Optional Form 612.

EVALUATION PROCESS: Each applicant must **FULLY SUBSTANTIATE** on their application how they meet the requirements listed in the specialized experience area; otherwise applicant will be considered unqualified for this position. Applications will be evaluated solely on information supplied in the application (OF 612) or resume. Experience will be evaluated based on relevance to the position for which application is being made. Include job titles, starting and ending

dates (month and year), hours per week, salary, duties/accomplishments, employer(s) name and address, and supervisor(s) name/phone number and permission to contact.

CONDITION OF EMPLOYMENT: Prior to appointment into this position, selectee must be a current member of the Arizona Army National Guard, in a military unit supporting G-6 and be able to qualify for the following MOS : 25 series

- Federal employment suitability as determined by a background investigator.
- May be required to successfully complete a probationary period.
- Participation in the Direct Deposit/Electronic Funds Transfer Program.
- Military Uniform must be worn.
- Applicants must maintain membership and employment in the National Guard in the military grade listed in this announcement.

EQUAL OPPORTUNITY: The Arizona National Guard is an Equal Opportunity Employer. Selection for this position will be made without regard to race, religion, age, national origin, sex, political affiliation, marital status, membership or nonmembership in an employee organization or any other non-merit factor.

Relocation Incentive may be offered:	YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>
PCS may be offered:	YES <input type="checkbox"/>	NO <input checked="" type="checkbox"/>

NOTES:

Note: This position is subject to rotating shifts, night shifts, and weekends/holidays.

Note: Prefer KMI Certified but not required--If applicant is KMI certified, MUST submit KMI certificate

KNOWLEDGE, SKILLS AND ABILITIES REQUIRED FOR SUCCESSFUL PERFORMANCE IN THIS POSITION:

Each applicant should fully justify on their application how they meet each KSA listed below using AZNG Form 335-2-R to reference the justification.

1. Skilled in the technical application of the secure and classified procedures as related by the National Security Agency and the Department of Army technical procedures for safeguarding, accounting and control of COMSEC equipment and material
2. Knowledge of principles, concepts, and methodology relating to the receipt, inventory, transfer, accounting, destruction, preparation of documentation, and the safeguarding and security of COMSEC equipment and material
3. Knowledge of commonly applied telecommunications and communications security COMSEC principles and concepts
4. Knowledge of electronic communications concepts, principles, practices, procedures, policies, standards, and operational requirements.
5. Ability to use encryption devices used for voice and data communications.
6. Ability to research, compile, and prepare a variety of periodic and special reports relating to COMSEC operation and maintenance

SPECIALIZED EXPERIENCE: Must have at least 24 months of experiences and competencies and/or training in some of the technical specifications and planning for COMSEC, radio systems, and radio frequencies acquisition programs and projects involving the gathering of materials, coordinating schedules, testing equipment, services, and software for performance acceptability. May have general or specialized experiences and skill training in acquisition, operations, technical acceptance, installation, testing, modification, and replacement of COMSEC, radio systems, and radio frequencies acquisition program. Knowledge of the basic principles of wireless communications (i.e. high and low radio transmission frequencies). Working knowledge of the concepts used to administer the communications security (COMSEC) program, and the methodology used to manage the radio frequencies program. Has working knowledge of standardized telecommunications equipment, services, processes or established variations to review existing contractual relationship for equipment and services, program requirements.

BRIEF JOB DESCRIPTION: This position is located at the G-6, Phoenix, Arizona. Its purpose is to develop technical specifications and planning for COMSEC, radio systems, and radio frequencies acquisition programs and projects

involving the gathering of materials, coordinating schedules, testing equipment, services, and software for performance acceptability. Related work is connected with the acquisition, operations, technical acceptance, installation, testing, modification, and replacement of COMSEC, radio systems, and radio frequencies acquisition program. Manages the Army Information Systems Security (Telecommunications) (COMSEC) program. Within the COMSEC account environment, for maintains all aspects of account management. Performs property accountability and controlling authority duties for COMSEC sub accounts. Manages the Command Frequency Management program. Performs other duties as assigned.

SELECTING OFFICIAL: CPT John Kelly
